Further advance application form

For Intermediary	use only	Service p	rovide	ed:
Name of Advisor:		Advice		
Name of Intermediary firm:		Will you be ch	arging	a broker fee?: Yes No
Mortgage club (if applicable):		Type of fee?		
Firm's FCA ref. no. (FRN):		If yes, how m	uch?	£:
Date of application:		Are fees refu	ndable?	P: Yes No
Mortgage scheme inc. interest rate:		Amount refur	ndable:	£:
Network firm:				ave to purchase any
Mortgage account number:				e products through your firm? Yes No No
Mortgage Illustration reference:		If 'yes', please provide detai		
Application type	Non-regulated Capital Raisir Purchase of Equity Purchase of Freeho			me Improvement Purchase of Land

Important note to applicants

- This form should only be used if your application is made through an Intermediary to the West Bromwich Building Society ("the Society").
- Please complete this form fully in ink using block capitals and ignore sections labelled "For office use only".
- If there is insufficient space for some of your answers, please use the additional information sheet.
- \bullet $\;$ Where there is a choice of answer, please \checkmark the appropriate box.
- Please answer all questions. However, where a question is not applicable, state 'no', 'none', or 'n/a'.
- · Please check that you have enough time to check all the details on your Illustration before completing an application.
- Please ensure that all applicants sign the declaration.

Please note: When returning this application back to the Society, you must send income documentation, along with the application. A summary of income evidence is available at www.wbfi.co.uk/product-switch to show the acceptable documents that we may require - If income evidence is not supplied when returning the application, this will cause delays in processing the case. Please send the application and supporting documents to us by using our secure email facility.

Please send to the West Brom's Intermediary Sales and Support team:

the West Brom, Intermediary Sales and Support team, Head Office: 2 Providence Place, West Bromwich B70 8AF Telephone: 0345 241 3597

Email: ist@westbrom.co.uk



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Personal details	Appl	icant 1	Applicant 2			
Customer number: (if known)						
Please provide your existing mortgage account number:						
Title: (Mr/Mrs/Miss/Ms/Dr/Other – please specify)						
Surname:						
Forename(s) in full:						
Please state relationship to other applicant:						
Date of birth:	/	/		/ /		
Marital status: (civil partner/single/married/divorced/widowed/separated)	<u> </u>					
Please indicate the number of dependant adults in						
the household: Please indicate the number of dependant children in						
the household: Contact details: (include STD code)	Tel. Home:		Tel. Hoi	ma·		
	Tel. Work:		Tel. Wo			
	Tel. Mobile:		Tel. Mo			
	Email:		Email:			
Address:						
	Pe	ostcode:		Postcode:		
Time at current address:	Years: N	lonths:	Years:	Months:		
Have you lived in the UK for at least 3 years prior to this application being received?	Yes No No		Yes _	No 🗌		
Previous surname(s) (if changed within last 3 years):						
Previous address(es) (if changed within last 3 years):						
	Pi	ostcode:		Postcode:		
How long did you live at your previous address(es)?	Years: N	lonths:	Years:	Months:		
If you have lived at more than one previous address in the last If you do not appear on the voters' roll at any address stated or					on form.	
Further advance loan requirements						
Please state the further advance amount required on Capital R	Repayment Method:		<u>A</u>	£	(A)	
Please state the further advance amount required on Interest (Only Method:		В	£	(B)	
Total further advance amount required:			(A+B)	£	(C)	
Balance outstanding on all existing Society mortgage accounts	5:			£	(D)	
Total balances (main mortgage plus new further advance):			(C+D)	£		
Term options – please indicate your preference by ticking t	ne appropriate box:					
Round down the term of the further advance to the neare. e.g. Existing term 21 years 7 months, the new further advance term wo		ne existing term:				
 Term required if less than existing mortgage term: The further advance term cannot exceed the existing mortgage term. 					years	
Purpose of additional borrowing:	Ar	mount:				
	£					
	£					
	£					
Estimated property valuation:			£			
Estimated property valuation after works (if applicable)			D.			

Repayment plan details							
Please complete the repayment plan costs, where the loan type includes any element of interest only. Please also state the repayment plan frequency, whether annually, monthly, quarterly, half yearly or weekly.							
Repayment Plan Type	Repayment Plan Cost	Repayment Plan Frequency	Amount to be repaid				
ISA(s):			£				
Endowment(s):			£				
Pension(s):			£				
Other investments/savings plans: Please specify £							
Interest only balance £ *Please note this must match the interest only balance stated above *Total £							

Employment details	Applicant 1	Applicant 2			
Are you a UK tax payer?	Yes No No	Yes No No			
Employment type:	Employed Self-Employed Retired Homemaker Fixed term contract Other	Employed Self-Employed Retired Homemaker Fixed term contract Other			
Your job title:					
Business sector:					
National Insurance Number:					
Employer's name, address and telephone number:					
	Postcode: Telephone:	Postcode: Telephone:			
Characteristics	·				
Start date:		/ /			
Has the contract been renewed previously?	Yes No No	Yes No No			
Has the fixed term contract replaced an employed position in the same profession?	Yes No No	Yes No No			
Are you employed by the family business?	Yes No	Yes No			
Gross basic annual salary:	£	£			
Permanent annual shift allowance:	£	£			
Commission:	£ Paid monthly _	£ Paid monthly			
Overtime:	£ Paid monthly	£ Paid monthly			
Bonus:	£ Paid monthly	£ Paid monthly			
Car/large town allowances:	£	£			
Do you foresee a reduction in the level of your income within the next 3 months? If so, these details have been included on the 'Additional information sheet' at the end of this application form.	Yes No	Yes No No			
More than 25% ownership:	Yes No No	Yes No No			

Employment details (continued)	Applicant 1	Applicant 2
Employment permanent:	Yes No No	Yes No No
Still within probationary period:	Yes No No	Yes No No
End date of probationary period:		/ /
What is your tax code?		
Any deductions from salary?	Yes No No	Yes No No
Source:		
Gross monthly amount:	£	£
Please indicate your expected retirement age: If this mortgage extends beyond your retirement age please provide details of your income in retirement on the 'Additional information sheet' at the end of this application form.		
Self-employed or Directors with more	e than 25% shareholding Applicant 1	Applicant 2
In addition to completing these details, please for	rward accounts or tax assessments for the p	past three years with this application
National Insurance Number:		
Company type?	Partnership Ltd company Sole trader Contractor LLP	Partnership Ltd company Sole trader Contractor LLP
Name of business:		
Nature of business:		
Latest return:	£ Projected	£ Projected _
Previous return:	£	£
% shareholding	%	%
Please indicate your expected retirement age: (If this mortgage extends beyond your retirement age please provide full details of your income in retirement on the 'Additional information sheet' at the end of this application form.		
When was the business established?	Year:	Year:
Are you a UK tax payer?	Yes No No	Yes No No
Accountant name:	Name	Name
Accountant address:		
	Postcode:	Postcode:
Accountant telephone number (include STD code):		
f you have worked for your current company for less than two application form.	years, please provide additional information on the 'Ad	ditional information sheet' at the end of this
Other income	Applicant 1	Applicant 2

Description and source of other income:

(e.g. Investment Income)

Applicant 1

Applicant 2

Per annum

Note: only complete the above if you have been receiving this income for over 12 months. Also please provide details of the employer (i.e. name, address and contact number) in the additional information sheet at the end of the application form.

£

Amount of other income:

Per annum

Financi	ial commitments								
Please det	tail below all current financial agreements								
Applicant	Lender's name	Remair	ning term	Amount outstanding	Monthly repaym		Secured on property?	Is this protected?	Cleared before further advance starts?
1 / 2 / Joint		Yrs:	Mths:	£	£		Yes No	Yes No	Yes No No
1 / 2 / Joint		Yrs:	Mths:	£	£		Yes No	Yes No	Yes No No
1 / 2 / Joint		Yrs:	Mths:	£	£		Yes No No	Yes No	Yes No No
Please det	tail below any credit / store cards								
Applicant	Card type (please specify)					Amou	unt outstanding	Is this protected?	Cleared before further advance starts?
1 / 2 / Joint						£		Yes No	Yes No
1 / 2 / Joint						£		Yes No	Yes No No
1 / 2 / Joint						£		Yes No	Yes No No
Please giv	ve details of any further commitments, includin	ng maint	tenance pay	ments and/o	r guaraı	ntor lic	abilities		
Buv to	let (BTL)								
	n any BTL properties?	Yes		No 🗌					
	many do you own?	163		110					
	ese properties are shown in the 'Additional informa	tion shee	t' at the end (of this application	on form				
	oce proportion and other miner, reasonal street,			от пло аррисан					
Financi	ial profile		A	oplicant 1				Applicar	nt 2
Have you e	ever had a property repossessed?	Yes _		No 🗌			Yes 🗌	No	
Have you e	ever been in arrears?	Yes _		No 🗌			Yes	No	
	ever been subject to an individual rrangement?	Yes _		No 🗌			Yes	No	
	nty court judgement been registered against you?	Yes		No 🗌			Yes 🗌	No	
Have you e	ever had a default registered against you?	Yes _		No 🗌			Yes 🗌	No	
	ever been made bankrupt?	Yes		No 🗌			Yes 🗌	No	
Have you b 3 years?	peen subject to a Debt Relief Order in the last	Yes _		No 🗌			Yes	No	
Time with c	current bank:	Years:		Months:			Years:	Mo	nths:
Budae	t planner								
Net Income							£		
Monthly am	nount you spend on CSA/Child maintenance/Schoo	I/Nursery	/College/Uni	versity fees			£		
Monthly Council Tax payment						£			
Monthly payment for all insurances and life policies relevant to this application i.e. building and contents insurance, life policies					£				
Monthly amount you spend on food and non alcoholic drink					£				
Monthly am	nount you spend on travel/transport						£		
Monthly am	nount you spend on housing, fuel, power and commun	ication					£		
					£				

Do you foresee any changes in your personal circumstances?	Yes 🗌	No [
Details of changes in personal circumstances (if applicable):						
Valuation viewing arrangements						
Name of contact for valuation:	Mr/Mrs//	Ms/Mis	ss/Dr			
Contact's telephone number (include STD code):						
Property insurance						
It is a condition of the mortgage that the property be adequately	insured a	nainst fi	ire and assoc	iated perils. The proper	ty must be insured for its full r	einstatement value
Are you looking to arrange your insurance through the Society?			_	ialea penis. The proper		on order to the value.
If you are not arranging your insurance through the Society, w		No to mak		own policy meets our r	ninimum requirements.	
We may charge a fee for the work this involves, and this will b						
Please note that it is your responsibility to ensure that all neces	sary torms	ot insu	rance relatin	g to the property and t	he mortgage are in place.	
Calisitada dataila						
Solicitor's details	o fou auni	e de a	fallautaa na	name. Divinibuse of as	with a make a of free hold	numbers of land southel
Solicitor's details are only required if the further advance iraising where a secured loan is being repaid.	s for any o	or the t	rollowing rec	isons: Purchase of ed	quity, purchase of freehold,	purchase or land, capital
We will send instructions to the company's Solicitor by telepho The instructions may include a copy of the mortgage offer and				er reasonable form of	communication.	
Name of solicitors acting on your behalf:	,					
(inc. Appointed solicitor) Address:						
					Postcode:	
	Email:					
	Telephone Fax:	9:			DX:	
	T UX.				DA.	
					For Office use only Solicitors code	
					Solicilors code	
Other occupants in the property						
Please provide details of anyone 17 years or over (who is not a mortgage applicant) who will be living at		Nam	ie	Date of birth	Relation	nship
the property. This also includes persons who will be aged 17 or over by completion of this mortgage: If you need more space				/		
please use the 'Additional information sheet' at the end of this application form.				/		

If you wish to make a formal application please complete the following sections

Release of Monies

The Society will release your funds via a telegraphic transfer to the bank account you have already provided to the Society to collect your monthly mortgage payment.

Please complete the section below if you want them to be paid into a different account in your name, if this is a joint application funds need to be released to a joint bank account. If you do not have a joint bank account both applicants need to confirm that they accept the funds will be sent to a sole named account. **Both applicants will be required to sign below if this is applicable.**

To The Manager:	
Address:	
	Postcode:
Sort Code:	Bank Account No:
Account Name	
All applicants must sign below	
First Applicant's Signature:	Second Applicant's Signature:
Date:	Date:

Important Notices

Mortgage transfers by the Society (securitisation)

Securitisation is one way in which West Bromwich Building Society can raise large scale funds to provide mortgage finance at competitive rates. This may involve transferring mortgages to third parties, possibly another lender. This enables funds to be raised in the capital markets using residential property as security. The Society is under no obligation to inform you of any actual or proposed securitisation of your mortgage. However, if you would like to know if your mortgage has been subject to a securitisation, you can write to West Bromwich Building Society, 2 Providence Place, West Bromwich B70 8AF.

How we use your personal information

In order to process your application and manage your account, any information provided by you may be held by West Bromwich Building Society (as Data Controller) in our records and may be shared within West Bromwich Building Society Group of companies, as well as with Fraud Prevention Agencies and Credit Reference Agencies. For further information about how we will use your personal information and your rights under Data Protection legislation, please read the Privacy Notice that has been provided to you which is also available at www.westbrom.co.uk/privacy-notice.

If you have any questions about the information provided, please write to the Data Protection Officer at West Bromwich Building Society, 2 Providence Place, West Bromwich B70.8AF

Joint borrowers

If your mortgage is taken out in joint names, the responsibility for repayment of the loan is joint and several. This means that you are each liable for the whole loan. This is important if either of you experience financial difficulty maintaining your monthly repayments. If your circumstances do change in the future or you experience financial difficulties, it is important that you contact the Society as soon as possible.

Additional statement for applications submitted via a broker or introducer

Applicable where a mortgage application has been introduced to the Society through a broker or other person or company, whether or not in conjunction with an insurance policy or some other investment scheme: Your contract with the Society will be based solely on the terms of this mortgage application form and any mortgage offer or other literature provided to you by the Society. The making of a mortgage advance to you does not imply that the Society accepts any responsibility to you in relation to the suitability or effect of any policy or scheme as referred to above, or any act omission neglect representation or statement made by a third party.

Declaration to support a formal application – to be completed by all Applicants – please read carefully

It is important that the whole of this document, and especially this declaration, is read and understood fully before it is completed, signed and returned to West Bromwich Building Society ("the Society"). If you are unsure or confused on any point, please consult your solicitor.

This declaration is to be read and signed by each applicant.

Important Notices

Your contract with the Society will be based solely on the terms of the mortgage this further advance application form and any offer or other literature provided to you by the Society.

Where you have instructed a solicitor the Society will release the loan to you when instructed to do so by your solicitor. Funds will normally be released via your solicitor. By signing the Acceptance of Offer you accept all the terms of the mortgage included in the standard conditions of offer, any special conditions of offer applicable to the offer of loan, the relevant mortgage conditions and the Society's rules. The Society may withdraw the offer of loan at any time without notice in the event that any information in this application is or becomes inaccurate or any question arises or event occurs which in the Society's reasonable opinion renders it undesirable for the loan to be made.

Fees

I make an application for a further advance from the Society and enclose $\pounds.......$ in respect of the valuation fee (if applicable). I understand that the valuation fee will be refunded if this application is withdrawn or declined prior to the valuation having been instructed. I understand that I will be charged a completion fee of $\pounds......$ at completion. I understand that this payment does not constitute completion of the loan and that the completion fee shall be refunded if this application is withdrawn or declined prior to completion of the loan. Please indicate how you wish to pay the completion fee, by ticking the appropriate box below:

l	\bigsqcup I hereby instruct the Society to deduct the completion fee from the mortgage fu	ınd
	released to us or the solicitor at completion.	

☐ I hereby instruct the Society to add the amount of this completion fee to the balance of the mortgage at completion.

I have received and read the Illustration which provides details of the loan selected.

Interest

I understand that:

- (a) the first month's interest payment is due on the date of completion in respect of interest from the date of the advance up to the end of the month in which the loan is made, and if it remains unpaid it may cause the term of the mortgage to be extended and such unpaid interest will be included in the calculation of arrears; and
- (b) (unless otherwise stated in the product leaflet) interest is charged up to the end of the month in which the loan is repaid together with any further interest payments and/or charges as set out in the offer of loan; and
- (c) the Society has the right to vary the rates of interest and monthly payments in accordance with the terms of the Mortgage Conditions.

Valuation

In making the further advance, I acknowledge that neither the Society nor any valuer (if a valuer has been instructed) are responsible for the physical condition of the mortgage property ("the Property") or for completion of the construction of the Property. I further acknowledge that in the event that the Society instructs a valuer and obtains a valuers report, if the report mentions any defects or repairs it is not taken as a guarantee that no others exist. I accept that it may be in my interest to commission my own structural survey and that by making the mortgage the Society does not imply any guarantee or warranty with regard to the Property.

Buildings Insurance

I acknowledge that the Society may insure the Property on a reinstatement basis through the Society's agency with such company and for such amounts and for such risks as the Society decides and that the Society may debit the premiums due under the insurance policy to the mortgage account. I undertake to advise the Society if the Property is ever left unoccupied and not fully furnished for more than sixty days. I accept that the sum insured may exceed the market value of the Property.

Genero

I have not arranged any other loan or further mortgage or any financial assistance by way of Local Authority or other Grants.

I am able to afford the loan repayments under the terms of the Society's further advance.

I have not been convicted of a criminal offence other than motoring offences (convictions spent under the terms of the Rehabilitation of Offenders Act 1974 do not need to be disclosed).

I have read and accept the notes contained on this form.

I, being over 18 years of age, declare that the information supplied on this application for a further advance, and provided in connection with this application for a further advance is true and complete, that nothing materially affecting the application has been concealed by me and that the same shall form a basis of any arrangement for a quotation.

I confirm that the income and assets from which the mortgage is to be repaid is denominated in sterling.

I hereby further declare that all the information that I have supplied in connection with this application for a further advance loan is true and correct.

Mortgage transfers by the Society

I agree that, unless I have told you otherwise in writing at the time of making this declaration, the Society may assign, transfer or deal in any other manner with its rights, benefits and obligations in respect of the loan I apply for, to or with any other person, body or third party of any kind.

Appointment of solicitors (if applicable)

I acknowledge that I will be responsible for paying my solicitor's costs whether or not the transaction proceeds.

I authorise my solicitors to disclose to the Society all information relevant to the Society's decision to lend and waive any rights to confidentiality or privilege in respect of such information

I authorise the Society to send to my solicitors the net amount of the loan (less any higher lending charge, completion fee, inspection fee or other costs associated with the loan and not paid in advance and any retention specified in the Special Conditions of the offer).

Marketing Consent

The Society would occasionally like to keep you up to date with details of products and services by email, telephone or post. The Society will not sell your details to any company for their own use, but may pass on your details to i) its subsidiary companies and ii) mailing houses (who enable us to send our direct marketing communications to you).

If you **would like** to receive such direct marketing communications, please indicate by

marking me box.	
First applicant 🗌	
Second applicant 🗌	

You may withdraw your consent or change your preferences at any time by writing to: Data Protection Officer, West Bromwich Building Society, 2 Providence Place, West Bromwich B70 8AF. Alternatively, you can speak to our Customer Service team on 0345 241 3784 (we are open Monday to Friday 8.30am to 7.00pm; Saturday 8.30am to 12.30pm).

Please note that these instructions will supersede any existing consents currently held by the Society. These will also continue as your current marketing preferences unless you contact us and tell us otherwise.

I have read the section entitled Marketing Consent and by signing this form I consent to the uses and disclosures of information listed.

All applicants must sign below					
First Applicant's Signature:	Second Applicant's Signature:				
Date:	Date:				

Note: There may be a valuation / completion fee linked to the mortgage product you are applying for. Some of these fees are payable upon application. Please refer to your Illustration.

If you are paying fees upon application, please indicate how you intend to pay these by ticking the appropriate box below. Note: cheques should be made payable to West Bromwich Building Society.

Cheque.	Cash.	Card.

Tel: 0345 241 4526

YOUR HOME MAY BE REPOSSESSED IF YOU DO NOT KEEP UP REPAYMENTS ON YOUR MORTGAGE

Head Office: 2 Providence Place, West Bromwich B70 8AF

www.westbrom.co.uk

Calls and electronic communications may be monitored and/or recorded for your security and may be used for training purposes. Your confidentiality will be maintained. The West Brom is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and Prudential Regulation Authority. Register No. 104877. 'the West Brom' is a trading name of West Bromwich Building Society.



Additional information sheet

Please make sure you check all the additional information sheets and that all the information is correct. If you need to make any amendments blease do so in black ink, initialling all changes.

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